

Management and Information Systems

SPRING 2006

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Tues. 2:00-3:00pm

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Course:

BAD 64042

Section:

001

Call Number:

10360

Course Description

The evolution of technology, most notably telecommunication and computers, has made IT (information Technology) the towerblock of modern enterprise.

The course is practical in nature and is modeled after the current e-commerce environment which has replaced the rigid hierarchical, multi-national corporation.

This course is designed to provide the participant with a comprehensive overview of current trends in technology, applications, and business policy.

Lectures, assigned and other readings will form the backdrop for this exploration.

Students are encouraged to add to the dynamics of the course by providing additional resources such as articles or Web sites of interest.

This is your course! You will get out of it what you put into it. Time management is important.

There are no extensions for exams, assignments or other required course elements.

While attendance is not taken, it is your responsibility to get notes or other materials from your classmate should you miss classes. Good luck and enjoy the class.



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Required Text:

Applegate, et al., Corporate Information Strategy & Management, McGraw Hill, ISBN: 0072947756



This text is a primer for the course. The instructor has specified the text for this course and is not responsible for comparisons or the appropriateness of other editions.

Additional materials will be added to PageOut for your use. These materials will help to update lecture materials and demonstrate the use of IT and its applications in the modern enterprise.

If you have articles or other materials that you would like to share with the class, please submit them to the instructor in digital form.

PageOut is a McGraw Hill resource used to augment the course. Students will be advised when access is available and how to log in.

Registration and Special Needs

Registration Statement:

Students who are not officially registered for a course by published University deadlines are not eligible to attend class sessions or to receive credit or a grade for the course.

Students have responsibility to ensure that they are properly enrolled in classes. You are advised to review your official course schedule during the first two weeks of the semester (session) to ensure that you are properly enrolled in this class and section. Should you find an error in your class schedule you must correct it immediately with your advising office. If registration errors are not cor-

rected by the date specified by the Office of the Registrar for this session and you continue to attend and participate in classes for which you are not officially enrolled, you are advised now that you will not receive a grade at the conclusion of this semester for any class in which you are not properly enrolled.

Special Needs:

In accordance with University policy, if you have a documented disability and require accommodations to obtain equal access in this course, please contact the

instructor at the beginning of the semester or when given an assignment for which an accommodation is required.

Students with disabilities must verify their eligibility through the Office of Student Disability Services (SDS) in the Michael Schwartz Center (330 672-2972).

Course Goals:

- Conduct a basic needs assessment
- Recommend integrated solutions for identified requirements
- Complete work consistent with current trends in e-Business
- Advanced proposal/RFP (request for proposal) preparation
- Enhanced business communications
- MIS/IT project Management
- Evaluation and assessment of network infrastructure and plan.
- Provide the student with an overview of BPM and ITIL



Please Note!

Please note that the instructor reserves the right to alter any or all elements of the course as deemed necessary. The following expectations are in effect for the duration of this course.

- Students will undertake this course with levels of seriousness and commitment equal to my own; i.e., that each of us will approach the readings and related assignments professionally.
- All of us will come to class prepared to question each other (including me) in receptive and respectful ways.
- Students will take pride in their ability to reflect upon, analyze, formulate, and represent their ideas, beliefs and positions in ways which exemplify their best work.
- Students will attend all classes as active participants. Students will need to arrange to obtain lectures or handouts from the instructor during **office hours; not by email or phone.**
- Each student is asked to assess their respective personal and professional circumstances and honestly determine if they can commit the time necessary to complete the course.
- No late assignments are accepted for any reason. A grade of zero will be posted.
- No exams will be rescheduled.
- Business or personal travel are not acceptable reasons for absences or rescheduling class elements or assignments.

Course Schedule

Course Schedule			
Week	Lecture Topic	Reading	Assignment
1	IT and Strategy	Ch. 1	
2	It and the Organization	Ch. 2	
3	Extending the Enterprise	Ch. 3	
4	Making a Case for IT	Ch. 4	Exam 1
5	Understanding Internetworking Structure 1	Ch. 5	
6	Understanding Internetworking Structure 2	Ch. 6	
7	Reliable and Secure IT Services	Ch. 7	
8	Managing IT Infrastructure	Ch. 8	Exam 2
9	Organizational Issues	Ch.9	
10	Outsourcing	Ch. 10	
11	Managing IT Projects	Article	Exam 3
12	Ethics in the Information Age	Article	
13	ITIL (information Technology Infrastructure Library)	Article	
14	BPM (Business Process Management)	Article	Exam 4
15	Final Exam Review		

Course Assignments

Important dates

Class Duration:	11:00am - 12:15pm
Exam 1	02/02/06 Chs. 1-3 & lectures
Exam 2	03/02/06 Chs. 4-7 & lectures
Exam 3	03/23/06 Chs. 8-10 & lectures
Exam 4	04/20/06 Chs. Articles & lectures
Papers due	04/13/06 at the start of class (none accepted after this time).
Final Exam	05/08/06 - 12:15 - 3:00pm

TIME MANAGEMENT IS ONE OF THE MOST IMPORTANT ASPECT OF THIS COURSE. EACH STUDENT IS ASKED TO EXAMINE THEIR RESPECTIVE PERSONAL AND PROFESSIONAL CIRCUMSTANCES TO DETERMINE IF THIS IS THE APPROPRIATE TIME TO TAKE THIS COURSE.

About the Paper

A ten (10) page paper will be required as part of this course. The 10 pages are counted from introduction to conclusions.

Students are responsible for topic selection.

Required Elements:

- Headings, titles, etc.
- Introduction and conclusion
- Page numbers
- MLA or other standard citations
- Table of contents

- List of acronyms
- Bibliography
- List of figures

Please note that you must demonstrate your topic choice within the context of current business applications or environments.

The following metrics will be used to determine your grade for this element:

- Technical depth and accuracy 20%
- Written communications 20%
- Organization and flow 20%
- Integration of theory and practices 20%
- Execution 20%

Exams

Four exams and a final are required as part of this course. These elements are designed to test the student's mastery of lectures, readings and theory related to the disciplines of communications and networking. The following question formats will be used on exams:

- Fill-in or short answer
- Matching
- Multiple choice
- Acronyms

Please note that the instructor will return each exam no later than 1 week from its scheduled date. The instructor will not answer any questions during the exam. No make-ups or rescheduling of the exams is permitted. A grade of 0 will be given if an exam is missed. There will be no exceptions to the aforementioned points.

From the Instructor

M&IS is a difficult subject to master in a single semester or session. Reading assigned materials prior to lectures will help increase your mastery of associated theory and practices.

Here are a few of my favorite places to help you with this material.

www.wikipedia.com

www.whatis.com

Evaluation Criteria



The course grade is determined as follows:

Points	Grade	Meaning of the grade
97-100	A	Clear articulation of concepts, issues and application skills: Holds a high level content knowledge and be able to apply it to the field.
92-96	A-	
87-91	B+	Needs improvement in content knowledge and articulation. Sound level of content
82-86	B	
77-81	B-	
72-76	C+	Lack of articulation on either content knowledge or application of associated concepts or theory.
67-71	C	
62-66	C-	
57-61	D+	Lack of both content knowledge and application
52-56	D	
55/below	F	No recommendation for the student's continuation in the program.

FYI Kent State University's New Plus and Minus Grading and Official Language Effective Fall 2005

A (4.0) Denotes excellent scholarship
 A- (3.7)

B+ (3.3) Denotes good performance
 B (3.0)
 B- (2.7)

C+ (2.3) Denotes average performance
 C (2.0)
 C- (1.7)

D+ (1.3) Denotes poor (unsatisfactory bur passing) performance
 D (1.0)

F (0) Denotes failure





Ethics and Academic Honesty

You are encouraged to work together and help one another learn the material, but all submissions must be your own unique work (or those of your team for team projects). Cheating, plagiarism, copying and other behavior that is contrary to University standards will not be tolerated.

Any students found guilty of such offenses will be given a grade of “F” as a final grade. Additional penalties may be imposed; these will be determined on a case-by-case basis. Any student aiding another student will be considered to be an accessory and will be subject to the same penalties.

Please note the following applies to the elements for this course.

Evaluation Criteria:

Exam 1 10%

Exam 2 10%

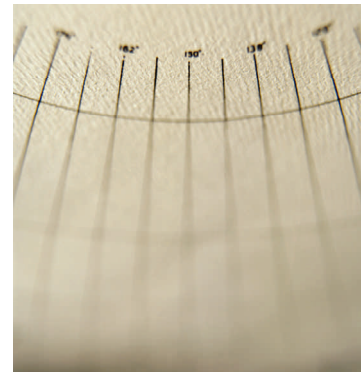
Exam 3 10%

Exam 4 10%

Paper 30%

Final 30%

Total 100%



Welcome to the course!